



Erasmus+ at LMU

Annex for Inter-Institutional Agreements

The annex is an integral part of the Inter-Institutional Agreement. The Inter-Institutional Agreement is only valid on condition that both parties hold the Erasmus Charter for Higher Education.

Institution Details

Name of Institution	Ludwig-Maximilians-Universität (LMU)
Erasmus ID Code	D MUNCHEN01
Postal Address	International Affairs Geschwister-Scholl-Platz 1 80539 München Germany
Visiting Address	Ludwigstraße 27, room G007, 80539 München
Website	www.lmu.de/en/international/incoming

Erasmus Contacts

Erasmus Inter-Institutional Agreements Coordinator	Jean Schleiss Phone: +49 89 2180 - 3807; Fax: +49 89 2180 - 3136 jean.schleiss@lmu.de
Incoming Students	Claudia Gebhard and Catherine Ubl Phone: +49 89 2180 - 2799 erasmus-incoming@lmu.de
Outgoing Students	Ms Claudia Wernthaler Phone: +49 89 2180 - 3795; Fax: +49 89 2180 - 3136 claudia.wernthaler@lmu.de

Nomination of Exchange Students

We ask partner universities to nominate exchange students to erasmus-incoming@lmu.de no later than:
 Winter Semester: May 15 Summer Semester: November 15

Application and Registration Procedures

Application	After completing the online application at our website, students should print out the form and have it signed by the relevant coordinator at the home university. The application should then be sent with all supporting documents to the LMU International Office.
Application Deadlines	Winter Semester: June 15 Summer Semester: December 15
Registration	Registration of new Erasmus incoming students usually takes place in October and April respectively. Students are informed about registration dates in the official letter of acceptance (Zulassungsbescheid), which they will receive not later than 6 weeks after the application deadline. www.lmu.de/en/international/incoming > Application and Admission



Recommended Language Skills

As the language of instruction of most undergraduate courses is German, the recommended language of instruction level is generally B1 (according to the “Common European Framework of Reference for Languages”) and for courses taught in English the minimum language requirement is generally B1.

For both German/English some faculties/departments require higher levels of proficiency:
www.lmu.de/en/international/incoming > Application and Admission > Language Requirements

Language Courses

www.lmu.de/en/international/incoming > Living in Munich > Language Courses

Additional Requirements

Choosing courses outside the subject area defined in the Inter-Institutional Agreement

With some restrictions, exchange students may take courses outside the subject area of the Inter-Institutional Agreement on condition that they have previous knowledge in that subject area. However, places cannot be guaranteed to students in subject areas which are not defined in the Inter-Institutional Agreement.

www.lmu.de/en/international/incoming > Studying at LMU > Choosing Courses

Welcome Day

At the beginning of each semester LMU organises a Welcome Day. Erasmus students are also informed about orientation sessions which are offered in the faculties/departments.

www.lmu.de/en/international/incoming > Welcome Day

Buddy Program

As well as many social programs, LMU has a buddy program which exchange students are encouraged to join.

www.lmu.de/en/international/incoming > Living in Munich > International Student Life

Students with special needs / Students with children

To find out about on the kind of facilities available at LMU before going abroad, students should contact the LMU Erasmus-Incoming-Team directly (erasmus-incoming@lmu.de).

www.uni-muenchen.de/barrierefrei

www.uni-muenchen.de/studierenmitkind

Studying at LMU Munich

Academic Year

The academic year consists of two semesters – winter and summer.

The months of March, April, August, and September are officially free of lectures. However, students may have examinations, additional courses, or papers to concern themselves with during these months. Students should ask their departmental coordinators about the examination schedule.

www.lmu.de/en/international/incoming > Studying at LMU > Academic Calendar

Course Information

The up-to-date course catalogue is available only two months before the beginning of each semester. Before the catalogue goes online students may consult the faculty websites where there is often general information about choosing courses etc.

www.lmu.de/en/international/incoming > Studying at LMU > Choosing Courses



Grading System

At LMU Munich credit for Bachelor and Master Courses is given in accordance with the European Credit Transfer System (ECTS). The recommended workload is 30 ECTS per semester. All coursework will be graded in accordance with the German grading system.

General Grading System

< 1,00 exceptional (not given in all departments)
1,00 – 1,50 very good (sehr gut)
1,51 – 2,50 good (gut)
2,51 – 3,50 satisfactory (befriedigend)
3,51 – 4,00 sufficient (ausreichend)
> 4,00 deficient (mangelhaft)

Grading System for Law

16 – 18 points: very good (outstanding)
13 – 15 points: good (well above average)
10 – 12 points: fully satisfactory (above average)
07 – 09 points: satisfactory (meets all normal requirements)
04 – 06 points: sufficient (meets requirements, some weakness)
01 – 03 points: deficient (considerable weakness, unacceptable)
0 points: inadequate/unsatisfactory (wholly unacceptable)

Transcript of Records

Every effort will be made to issue transcripts of records 5 weeks after the assessment period at LMU has finished. As each department/faculty has different regulations, it may not always be possible to adhere to this deadline.

General Information

Accommodation

The "Studentenwerk" is responsible for providing accommodation for Erasmus students. The allocation of rooms in student residences run by the Studentenwerk is, however, coordinated at the International Office.
Contact person: christine.kern@lmu.de

Accommodation cannot be guaranteed to all Erasmus students. The International Office will however provide information and assistance to incoming students according to the requirements of the Erasmus Charter for Higher Education.

www.lmu.de/en/international/incoming > Living in Munich > Accommodation

VISA

Depending on the country of origin, there are different entry and residence regulations for students.

www.lmu.de/en/international/incoming > Downloads > Exchange Student Guide

Insurance

Adequate health insurance is obligatory for all exchange students. There are different regulations depending on the students' country of origin. Detailed information can be found at:

www.lmu.de/en/international/incoming > Living in Munich > Health Insurance

LMU also strongly recommends an accident, personal and third party liability insurance for the duration of stay in Germany.

Exchange Student Guide

Detailed information about all points mentioned above and other useful information can be found at:

www.lmu.de/en/international/incoming > Downloads > Exchange Student Guide