



LUDWIG-  
MAXIMILIANS-  
UNIVERSITÄT  
MÜNCHEN

ZENTRALE UNIVERSITÄTSVERWALTUNG,  
REF. VII.1, APPOINTMENT & RETAINMENT NEGOTIA-  
TIONS FOR PROFESSORSHIP, DUAL CAREER SERVICE



## Welcome to Dual Career Service at LMU Munich!

If you are interested in our services, please complete and return the following questionnaire, in order to provide you with all relevant information. The information you choose to submit is, of course, voluntary. Your data will be kept confidential and will only be recorded, processed and used in compliance with Bavarian Data Protection Law.

### PERSONAL DATA

#### LMU Faculty Member

Title:

First Name:

Last Name:

Address:

Civil Status:

Phone/Fax:

E-Mail Address:

Date of Birth:

Nationality:

Future LMU Department:

Position/Professorship:

Starting Date:

Ending Date:

#### Partner

Title:

First Name:

Last Name:

Address:

Phone/Fax:

E-Mail Address:

Date of Birth:

Nationality:

## DUAL CAREER SERVICE

**This section is to be completed by the partner of the LMU faculty member:**

The Dual Career Service can assist you in finding an appropriate position, either in an academic or non-academic sector. We can help you to identify potential employers, provide you with established contacts, initiate new contacts, and offer support in all steps of the application process.

**Although the Dual Career Service is not an employment agency and cannot guarantee a position, we will assist you in your search as much as possible.**

Are you interested in job search support?  Yes  No

**If yes, please submit the following information along with this completed form:**

- résumé
- description of your previous activities
- statement about your expectations for your professional future in Munich

Do you agree to us internally forwarding your résumé within the context of your job search?

Yes  No

## CHILD CARE / SCHOOLS

**Would you like to receive information on childcare and schools?**  Yes  No

	Name	Date of Birth
Child 1	_____	_____
Child 2	_____	_____
Child 3	_____	_____

**Planned arrival date in Munich**

LMU Faculty Member:

Partner:

Child(ren):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## RELOCATION SUPPORT

We provide information on social integration in Munich to help you settle in and get organized in your new location. Please indicate in which areas you would like to receive information and/or support:

- |                        |  |
|------------------------|--|
| 1. Visa / Residency    | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 2. Insurance / Banking | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 3. Accommodation       | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 4. German Courses      | <input type="checkbox"/> Yes <input type="checkbox"/> No |

**Are there any other areas in which you need support or wish to be informed?**

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**Comments:**

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*With my signature, I declare the accuracy of my information. I agree to the collection, processing and use of my data to perform the duties of our services.*

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Date/ Signature

**Please send the completed questionnaire to:**

**Ludwig-Maximilians-Universität München**  
Referat VII.1  
Dual Career Service  
Geschwister-Scholl-Platz 1  
80539 München

Tel.: +49 89 2180-5927; -4076; -4077; -4078  
✉: [dualcareer@lmu.de](mailto:dualcareer@lmu.de)  
[www.lmu.de/excellent/dualcareer](http://www.lmu.de/excellent/dualcareer)